



FAIRFAX COUNTY
PUBLIC SCHOOLS

OCT 16 2014

ADDENDUM

Department of Financial Services

Office of Procurement Services
8115 Gatehouse Road, Suite 4400
Falls Church, Virginia 22042-1203
Telephone: 571-423-3550

ADDENDUM NO. 1

TO: ALL PROSPECTIVE OFFERORS

REFERENCE: RFP 20000001276

FOR: Adult & Community Education (ACE) classes

CLOSING DATE/TIME: November 4, 2014 2:00 PM

The following questions were asked regarding the RFP and below are answers to those questions:

Q1. Regarding question number 1 in the Technical Questionnaire: Can we request the use of FCPS high school classrooms with projectors? How do you make this request?

A1. Yes, you are able to request High School locations. This requirement must be included in your proposal. Please refer to the School and Centers sections listed at the back of each of the ACE catalogs (page 61 of the Fall catalog). This can narrow the focus to schools that are already in use. Catalog pdf can be found at: <http://www/fcps.edu/is/ace/index.shtml>

Q2. Regarding the type of courses you are seeking with your ACE Program, there is a distinction made in types of courses. For example, there is a section of courses "Distance Learning". Are these the only courses that can be provided via online? Could other course in, for example, Adult Enrichment be delivered in an online format/platform too?

A2. Yes, we are open to all types of courses offered in an online platform.

Q3. Is a separate response to all questions on the Technical questionnaire required if we propose more than one class? For example; do we need a separate Technical Questionnaire proposal response for each class?

A3. Multiple classes can be included in a proposal. For an example; if all classes proposed are basically the same, such as a Spanish class and a French class, then one technical proposal is sufficient. However; if you propose multiple different classes such as an auto body class and a welding class, then separate technical proposals are required.

Best
10/16/14

Q4. Can you please provide guidance on determining the flat fee per student? This is question #2 of the RFP Business Proposal. How much might FCPS add to this amount for FCPS fees?

A4. Fee per student will vary based on program and content. We require you to provide rates based on your specific program. ACE will determine the added fee at a later date.



Patricia S. Wilkerson, CPPO
Supervisor, Contract Administration

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT REQUEST FOR PROPOSAL:

Name of Firm

(Signature)

(Date)

TWO SIGNED COPIES MUST BE RETURNED PRIOR TO DATE/TIME OF CLOSING OR MUST ACCOMPANY OFFEROR'S PROPOSAL.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL PROPOSAL DOCUMENT. THE ORIGINAL PROPOSAL DOCUMENT MUST BE SIGNED.